



Martlesham Parish Council

Parish Room
Felixstowe Road
Martlesham
Woodbridge
Suffolk IP12 4PB

Clerk: Mrs Diane Linsley
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07.07.2023

Dear Councillor

You are hereby summoned to a meeting of the RECREATION & AMENITIES COMMITTEE which will be held at **PARISH ROOM** on **WEDNESDAY 12th JULY 2023** at 7.30pm.

The meeting is open to the public and press to attend.

Please inform the Clerk if you would like the Hearing Loop System turned on.

Diane Linsley

Diane Linsley, Clerk for Martlesham Parish Council

AGENDA

CP is committee paper **CR** is Clerk's report

Time	Item	Action by committee	Ref
19.30	1. Apologies	Note	Not applicable (N/A)
19.31	2. Any declarations of disclosable pecuniary or local non-pecuniary interests	Register interests	N/A
19.32	3. Actions from last Meeting	Ongoing or on agenda. Note	N/A
19.33	4. PUBLIC FORUM		
	4.1 To allow members of the public to address business on the agenda	Note/Consider	Any issues?
	4.2 Any issues raised by the public	Note/include on another agenda?	Any issues?
	Items for consideration		
19.43	5. Playground inspections and risk assessments		
	5.1 Combined Report including Record of decisions made by the Clerk between meetings, as required by the Openness of Local Government Bodies Regulations 2014	Agree/Ratify	CP to follow
19.45	6. Sites		
	6.1 Recreation Ground & Kronjis Piece – Water supply	Consider	CR1
	6.2 Recreation Ground & Kronjis Piece – request for defibrillator by Martlesham Youth Football Club (MYFC)	Consider	CR2
	6.3 Martlesham Wilds – a Suffolk Wildlife Trust reserve – access to site via PC car parks request	Consider	CR3 & CP
	6.4 Jubilee Playspace – Hastoe development - play provision and street names	Consider	CR4
20.10	7. Working Groups		
	7.1 Recreation Ground & Kronjis Piece Steering Group – Sensory Area and Features Project – amendments to plan for area by car park	Agree	CP to follow
	7.2 Wildflower Project Working Group – request to	Agree	CR5

	change name		
	The next item to be taken in camera		
	7.3 Portal Woodlands Conservation Group - storage of materials suggestions any update?	Consider	N/A
20.25	8. Outdoor Playing Space Fund		
	8.1 Outdoor Playing Space fund - possible projects	Note/Consider	CPs
20.30	9. Trees		
	9.1 Expert Tree Survey by Ipswich Borough Council 2023	Note/Consider	CR6 & CPs
	9.2 Coronation of His Majesty The King - Coronation trees to include species other than oaks?	Note/Consider	CR7
	9.3 Tree Warden Report: July 2023 (including recommendation)	Note/Consider	CP
	9.4 Project 'Copse 23'	Consider	CP
	9.5 Field maple – request to move to a more open location	Consider	CR8
21.00	10. Amenities		
	10.1 Request for an extra litter bin at the Harry Higgins Play Park	Consider	CR9
21.05	11. Rights of Way		
	11.1 Community Partnership's use of part of the Martlesham Circular Walk route	Ratify	CR10
21.06	12. Dogs		
	12.1 Dog on dog attacks on Martlesham Heath	Consider/note	CR11
21.09	13. Mammal conservation		
	13.1 Hedgehog Highway Project	Consider/note – pass on to MCA?	CR12
21.11	14. Consultations		
	14.1 Coasts & Heaths AONB new draft management plan consultation. Deadline Wednesday 2 nd August 2023. https://coastandheaths.org/managing/management-plan/management-plan-consultation/	Note/Consider	See link provided
21.13	15. Finance		
	15.1 Pending expenditure	Agree	CP to follow
	15.2 Income & Expenditure report	Note	CP to follow
21.15	Items for noting	Ref.	
	16. Sites		
	16.1 Jubilee Playspace – Forest School Area – report of felled tree by Martlesham Primary Academy	CR13	
	16.2 Bike Trails enquiry	CR14	
	16.3 Recreation Ground and Kronjis Piece – Martlesham in Bloom event with Suffolk Wildlife Trust - 'Wild for Wildlife' on 21.06.23	CP – photo of stag beetle log pile	
	16.4 Recreation Ground – future management of football pitch suggestion by MYFC and fence	CR15	
	16.5 Recreation Ground – work on gas pipes under river Fynn update	Works completed and site left in satisfactory condition on 22.07.23	
	16.6 Martlesham Common Local Nature Reserve	CR16	
	16.7 Community Orchard Working Group meeting any update?	N/A	
	17. Working Groups		
	17.1 Recreation Ground & Kronjis Piece Steering Group meeting 04.07.23	CP – draft notes, if available	
	17.2 Wildflower Project Working Group meeting 24.05.23	CP - notes	
	18. Martlesham Climate Action (MCA)		
	18.1 MCA – Any items pertinent to R&AC – Inter-parish Green Infrastructure Workshop 30.08.23	CR17	
	19. Trees		
	19.1 WI Rowan Tree – ongoing care by tree wardens	CR18	

	20. Amenities	
	20.1 McCarthy Stone car park transfer - Car park management plan update	CP to follow
	20.2 East Suffolk Services Limited	CR19
	21. Rights of Way	
	21.1 Footpath Survey	Any update?
	21.2 King Charles III England Coast Path	CR20
	22. Working with volunteers	
	22.1 Development of policies & procedures	Ongoing.
	23. Annual Review	
	23.1 Annual Review July 2023	CP
	24. Social media and newsletter items (August /September)	
	24.1 List items	N/A
	25. Items for consideration at the next R&AC meeting	
	25.1 List items	N/A